



Webinars

NEW



ASSESSING ETHICS IN THE ORGANISATION (WAE0) **NEW**

Webinars



OBJECTIVES

Informative discussions on methods for assessing the ethical climate and status of an organisation's ethics and benchmarking against current status and global trends.

CONTENT

Business Ethics vs Professional Ethics

- What makes an organization ethical?
- What criteria should you use for assessment?
- Characteristics of an ethical organization:
 - o Values
 - o Leadership Effectiveness
 - o Stakeholder Balance
 - o Process Integrity
 - o Long-Term Perspective
- Assessing Organizational Ethics
- The Current State of Organizational Ethics
- Global Trends

WHO SHOULD ATTEND?

Level 2

Internal auditors who are already practicing internal audit and have a basic understanding of the subject

Level 3

Supervisory/competent/senior internal auditors: those who already have a sound, practical grasp of the fundamentals of internal auditing and manage staff

Level 4

For advanced internal auditors: Auditors with excellent understanding of topics being presented, who are interested in exchanging knowledge with instructors and other participants

PRESENTER:
PROZILOG

KEY INFORMATION:

DURATION: 09:00 - 11:00 (2 HOURS)

CPD HOURS: 2

DATE / S: 30 MAY

COST PER DELEGATE (INC VAT):

MEMBERS: 450

NON MEMBERS: 495

REQUIREMENTS:

To attend the Webinar, pre-registration and payment is required. Once you have registered, a registration web link will be provided to you via e-mail. It is recommended that you log into the Webinar at least 15 minutes prior to the Webinar's scheduled time. It may be necessary for your computer to download software or need additional time to access the Webinar over your internet connection.



COMPANY LAW, PFMA AND OTHER ACTS (WCLA) **NEW**

Webinars

PRESENTER: PROZILOG

KEY INFORMATION:

DURATION: 09:00 - 11:00 (2 HOURS)

CPD HOURS: 2

DATE / S: 8 MARCH

COST PER DELEGATE (INC VAT):

MEMBERS: 450

NON MEMBERS: 495

CONTENT

The Companies Act, 71 of 2008

- Objective of the Act and main changes from the Companies Act, 1973
- Reporting and governance requirements
- Audit committees
- Categories of companies, impact on close corporations and incorporation requirements
- Directors' responsibility
- Directors' liability
- Governance requirements of the Act – including audit committees and record keeping
- The Memorandum of Incorporation, shareholders meetings and resolutions
- Shares and the distribution thereof, financial assistance and loans
- Financial reporting, audit and reckless trading

The Public Finance Management Act

- Risk management, internal control, internal audit, audit committees, cash management, financial statements, accountability, measurable objectives, performance standards, norms and standards, materiality, ownership control, subsidiaries, annual reports, public interest, financial misconduct, fruitless and wasteful expenditure, GRAP & GAAP.
- Effectiveness, efficiency, economy. Measures of efficiency, indicators of effectiveness.

- The latest Treasury Regulations and the latest developments in this regard.
- Intentions of the legislatures, latest amendments (if applicable) to the PFMA and proactive measures to be taken to give momentum to the implementation of the Act.

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DO WE UNDERSTAND CARBON FOOTPRINT? (WCAF) **NEW**

Webinars



OBJECTIVES

The actions of individuals, companies and nations as a whole are all generating carbon emissions, which are unequivocally linked to the climate change crisis the planet is facing. The first step to taking effective action is to reduce your carbon footprint. Internal auditors can assist their organisations in monitoring their carbon footprint through effective audit procedures and value adding recommendations.

CONTENT

- What is carbon footprint?
- How is your organisation affected?
- What is a carbon audit?
- Part of corporate social responsibility
- Reporting on carbon footprint
- The green "7-P's"
- What are the organisations options?

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PRESENTER:
PROZILOG

KEY INFORMATION:

DURATION: 09:00 - 11:00 (2 HOURS)
CPD HOURS: 2
DATE / S: 20 JULY

COST PER DELEGATE (INC VAT):

MEMBERS: 450
NON MEMBERS: 495

REQUIREMENTS:

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ENVIRONMENTAL INDICATORS FOR INTERNAL AUDITORS (WEIA) **NEW**

Webinars

PRESENTER:
PROZILOG

KEY INFORMATION:

DURATION: 09:00 - 11:00 (2 HOURS)

CPD HOURS: 2

DATE / S: 2 AUGUST

COST PER DELEGATE (INC VAT):

MEMBERS: 450

NON MEMBERS: 495

OBJECTIVES

Decision making and management of complex issues requires methods for representing these issues by simple units of measure. These are called indicators - condensed information for decision-making. The natural environment is a typical example of such a complex issue for which there is a need for appropriate indicators.

Internal auditors should understand and be able to audit these indicators to provide management with the assurance that reliable information is used for environmental decision making.

CONTENT

- Concepts and Definitions
- A Review of Existing Classifications and Initiatives
- Standardisation and Aggregation
- Basic Concepts
- Economic Standardisation (Business Activity Indicators)
- Physical Aggregation: Impact Categories and Indicators
- Productive efficiency indicators
- Impact assessment and economic valuation
- Management indicators
- Suggested Indicators
- A 4-Step procedure for the development of indicators
- An Environmental Auditing Guideline

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HOW TO AUDIT COMPLIANCE (WHAC) **NEW**

Webinars



OBJECTIVES

A compliance audit is a comprehensive review of an organization's adherence to regulatory guidelines. This course indicates the specific role internal auditors should adopt in this regard.

CONTENT

- Integrated compliance and internal audits
- Coordinating internal audit, compliance functions
- Audit procedures
- Audit programmes

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PRESENTER:
PROZILOG

KEY INFORMATION:

DURATION: 09:00 - 11:00 (2 HOURS)

CPD HOURS: 2

DATE / S: 15 FEBRUARY

COST PER DELEGATE (INC VAT):

MEMBERS: 450

NON MEMBERS: 495

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HOW TO AUDIT CUSTOMER SERVICE (WACS) NEW

Webinars

PRESENTER:
PROZILOG

KEY INFORMATION:

DURATION: 09:00 - 11:00 (2 HOURS)

CPD HOURS: 2

DATE / S: 3 OCTOBER

COST PER DELEGATE (INC VAT):

MEMBERS: 450

NON MEMBERS: 495

OBJECTIVES

Customer service audit is collection and examination of records and customer data. Verification of accounts and financial data is done to check any errors and corrections. Customer service audit comprises of many methodologies which help in improved employee performance and overall development of the organization. Customer service audit is beneficial for the management of value-added service to customers. Such constant checks are necessary in order to keep a close eye on customer satisfaction and responses.

CONTENT

Customer service audit encompasses variety of methodologies like customer feedback, customer questionnaires, customer information records, communication with customers and their records, mystery shopper's records, and the customer service measurement. These all methods when applied simultaneously with proper scrutinizing tools, gives you the optimum customer service audit. Such a productive service audit is very crucial for future strategy and current trends and quality service.

Customer service audit is part of the company's overall performance audit and is vital component in company's policies.

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INTERNAL AUDIT AND WHISTLE BLOWING (WIWB) **NEW**

Webinars



OBJECTIVES

Most organizations have whistle blowing processes and opportunities as part of their fraud prevention and detection strategies. Internal Auditors should be familiar with their organisations' whistle blowing processes to be able to understand their role in the process as well as audit the effectiveness and efficiency of these processes.

CONTENT

- Whistle blowing concepts
- Relevant legislation
- The role of internal audit
- Typical whistle blowing procedures
- The IIA's position paper on whistle blowing

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PROZILOG

KEY INFORMATION:

DURATION: 09:00 - 11:00 (2 HOURS)

CPD HOURS: 2

DATE / S: 12 APRIL

COST PER DELEGATE (INC VAT):

MEMBERS: 450

NON MEMBERS: 495

REQUIREMENTS:

To attend the Webinar, pre-registration and payment is required. Once you have registered, a registration web link will be provided to you via e-mail. It is recommended that you log into the Webinar at least 15 minutes prior to the Webinar's scheduled time. It may be necessary for your computer to download software or need additional time to access the Webinar over your internet connection.



ISO 31000 AND ISO 31010 (RISK MANAGEMENT) (WISO)

Webinars

PRESENTER:
PROZILOG

KEY INFORMATION:

DURATION: 09:00 - 11:00 (2 HOURS)
CPD HOURS: 2
DATE / S: 26 OCTOBER

COST PER DELEGATE (INC VAT):

MEMBERS: 450
NON MEMBERS: 495

OBJECTIVES

In November 2009, the International Organization of Standardization (ISO) released the first International Risk Management Standard titled ISO 31000:2009 Risk Management – Principles and Guidelines. The standard aims to provide organizations with guidance and a common platform for managing different types of risks irrespective of the organizations size, complexity or activities. This webinar provides information to the internal auditor on the content of the standard and the role the internal auditor plays.

CONTENT

The webinar will cover the following:

- Guide for principles and implementation of risk management
- Key components of ISO 31000
- Risk Register
- Accountability
- Risk Management process
- Risk Management Framework
- Integrated Risk Management
- Terminology

WHO SHOULD ATTEND?

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PROTECTING THE CAE AGAINST VICTIMISATION (WCAE) **NEW**

Webinars



OBJECTIVES

Chief Audit Executives often have to tell management and the audit committee bad news and may fall victim to victimisation as a result. This webinar presents techniques to assist CAEs to deal with this.

CONTENT

- What is victimization?
- How can it be detected?
- Victimization of the Chief Audit Executive
 - o Forms of victimization
 - o How to support the CAE
- Role of the Chairman of the Audit Committee
- Role of the Board and Chief Executive Officer

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KEY INFORMATION:

DURATION: 09:00 - 11:00 (2 HOURS)

CPD HOURS: 2

DATE / S: 26 NOVEMBER

COST PER DELEGATE (INC VAT):

MEMBERS: 450

NON MEMBERS: 495

REQUIREMENTS:

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TONE AT THE TOP (WTOT)

Webinars

PRESENTER:
PROZILOG

KEY INFORMATION:

DURATION: 09:00 - 11:00 (2 HOURS)
CPD HOURS: 2
DATE / S: 17 APRIL

COST PER DELEGATE (INC VAT):

MEMBERS: 450
NON MEMBERS: 495

OBJECTIVES

The internal audit activity should assess and make appropriate recommendations for improving the governance process in its accomplishment of the following objectives:

- Promoting appropriate ethics and values within the organization
- Ensuring effective organizational performance management and accountability
- Effectively communicating risk and control information to appropriate areas of the organization.
- Effectively coordinating the activities of and communicating information amongst the board, external and internal auditors and management.

There are some key pre-requisites needed if the internal audit function is to be an integral part of governance, including:

- Independent organizational status
- Direct line of reporting to the audit committee
- Skills and expertise of a high order to discharge their role
- Proper involvement in assurance and consulting activities
- Organizational change knowledge, especially when corporate governance reform is under way

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TOTAL QUALITY MANAGEMENT (TQM) - (WHAT ISO 14000, 9000 ETC IS ALL ABOUT) (WTQM) **NEW**



Webinars

CONTENT

- Definitions
- The Purpose of TQM
- Principles of TQM
- Framework for Internal Auditors to assess compliance to TQM principles
- Barriers to applying TQM successfully
- Benefits and risks associated with TQM
- The ISO Framework
- ISO as an internal auditing system/tool

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PROZILOG

KEY INFORMATION:

DURATION: 09:00 - 11:00 (2 HOURS)
CPD HOURS: 2
DATE / S: 17 AUGUST

COST PER DELEGATE (INC VAT):

MEMBERS: 450
NON MEMBERS: 495

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UNDERSTANDING FINANCIAL INSTRUMENTS (DERIVATIVES) (WUFI) **NEW**

Webinars

PRESENTER:
PROZILOG

KEY INFORMATION:

DURATION: 09:00 - 11:00 (2 HOURS)

CPD HOURS: 2

DATE / S: 9 NOVEMBER

COST PER DELEGATE (INC VAT):

MEMBERS: 450

NON MEMBERS: 495

OBJECTIVES

- Definition of a derivative
- Types of Derivatives
 - o Forwards
 - o Futures
 - o Options
 - o Swaps
- Derivatives and Inherent Risks
 - o Credit
 - o Equities
 - o FX
 - o Interest Rates
 - o Commodities
- Key Risks that the Internal Auditor Needs to Understand

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UNDERSTANDING RISK METHODOLOGY (WURM) **NEW**

Webinars



CONTENT

- Definitions
- Risk assessment methodology
- Components of a risk model
- Key Variables for Risk Assessment Measurement Evaluation

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DURATION: 09:00 - 11:00 (2 HOURS)

CPD HOURS: 2

DATE / S: 8 JUNE

COST PER DELEGATE (INC VAT):

MEMBERS: 450

NON MEMBERS: 495

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