



## *In-house training*

The IIA SA can provide tailor made in-house training, based on the IIA SA CPD program at a venue or location of your choice. Courses can also be arranged on topics not covered by the CPD program. A quotation will be provided based on your requirements, the number of participants, membership status, location etc.

### **ADVANTAGES OF IN-HOUSE TRAINING**

- You set the dates that suit you
- Training is focused on your specific requirements and needs
- Industry specific examples and case studies
- Solutions to your own practical problems can be discussed
- Cost savings as a result of discounted rates and limited travel costs
- Raises the knowledge of your entire team
- Enhances team dynamics

### **REQUIREMENTS AND CONDITIONS**

- Minimum of 12 people per day (can be done for less candidates at increased cost)
- To qualify for the member rates each participant must be a fully paid up member of IIA SA
- CPD certificates will be issued to each participant
- Please allow for 4-6 weeks for dates of training to be organised

### **PLEASE PROVIDE THE FOLLOWING INFORMATION IN YOUR REQUEST FOR IN- HOUSE TRAINING:**

- Title of the existing CPD course or description of requirements
- Region (venue address if applicable)
- Names and membership numbers (where applicable) of each participant attending
- Main contact person - name and details
- Suitable dates (please give 2-3 alternatives)

### **PLEASE SEND YOUR REQUESTS TO:**

Course Administrator

TEL: (011) 450 1040

FAX: 086 685 0161

e-mail: [seminars@iiasa.org.za](mailto:seminars@iiasa.org.za)